

JOB DESCRIPTION

Job Title: Housekeeper	Date completed: Nov 2021
Department: Housekeeping	Location: Park House
Reports to: Head of Housekeeping	Direct Reports: Housekeeping team

Job purpose:

You will have to be enthusiastic, happy at work & willing to exceed our guest expectations.

Working within a small team being part of a young, friendly & ambitious team where each of us makes a difference.

Responsibilities & key outputs:

- The Housekeeping Assistant job:
- To clean hotel rooms and public areas to the agreed standard.
- To ensure that the rooms are cleaned, and handed back to reception by 3pm.
- Contribute to the organisation of the team.
- To follow operating procedures for the care and processing of all linen.
- Ensure all faults and wear and tear are reported, noted and actioned immediately.
- To ensure health and safety procedures are consistently applied in accordance with hotel health and safety policy.
- To carry out any other duties as directed by your line manager.

Benefits:

- Competitive salary on experience plus TIPS
- Meals whilst on duty
- Complimentary gym use
- 20% discount on hotel Food & Beverage
- Discounted friends & family hotel stays
- Access to Pride of Britain Hotel staff rates across 50 luxury UK Hotels

PERSON SPECIFICATION:

- Focused, organised, efficient, with an eye for detail and a passion for good service.
- Reliable, trustworthy & diligent
- An ability to communicate with guests in a relaxed manner, whilst consistently delivering first-class professional service.
- Excellent communication skills and an ability to communicate clear information to the team.
- Ability to work independently within the team and to be able to prioritise.
- Passionate about the environment in which we work.
- Ability to be flexible with working hours and able to understand the needs of the business.

Job Types: Full-time, Permanent

If you're interested in this role please send your CV to operationsmanager@parkhousehotel.com